

Political science
Semester 4 Paper no-8

Course Title: Indian Government and Politics -2
(3 Credits Course)

Unit - 1 (A): Parliament

- a) Parliament of India.
- b) Lok Sabha and Raj Sabha.
- c) Formation of Houses, Powers and Functions.
- d) Speaker of the Lok Sabha.
- e) Privileges of Member of Parliament.

Unit 1- (B): : Executive of Union Government

- a) Formation and Functions of the Ministry.
- b) Prime Minister: Status, Powers, Functions and Importance.
- c) The President of India : Elections System, Constitutional status, Powers and Impeachment Procedure

Unit - 2 : Judiciary

- a) Supreme Court of India.
- b) Formation Powers and Functions.
- c) Provision for Independence of judiciary.

Unit - 3 : State assembly

- a) Vidhan Sabha : Formation, Powers and Functions.
- b) Vidhan Parishad : Formation, Powers and Functions.
- c) Governor: Constitutional status and works, and Problems.

Unit - 4 : Constitutional amendments

- a) Procedures for Constitutional amendments.
- b) Important Constitutional amendments.
- c) U.P.S.C.: Formation, Powers and works.
- d) Election Commission of India. : Formation powers and works.

References :

6. ભારતીય સંવિધાન – કોલેજબુક ડેપો. જયપુર
7. વર્તમાન ભારતીય શાસન પધ્ધતિ – સી. જમનાદાસ પ્રકાશન.
8. ભારતનો બેધારણીય વિકાસ અને તેની કારગીરી. યુનિ. ગ્રંથ નિર્માણબોર્ડ. લેખન.પી.એન.શેઠ અને કે.સી.દેસાઈ
9. ભારતીય સરકાર અને રાજકારણ યુનિ. ગ્રંથની લી.– દિનેશ શુક્લ
10. રાજ્યબંધારણ દેવવ્રત પાઠક અને કાંન્તી પાઠક અનકા પ્રકાશન

- Austin Granville, Indian Constitution and Politics : Cornerstone of a Nation, New Delhi : 1999p
- A.S.Narang, Indian: Government and Politics, New Delhi: Gitanjali Publication, 2004.
- R.T.Hardgrave, Indian : government and politics in a Developing Nation, New York : H.B. and World, 2000.
- M.V.Pylee, our Constitution, government and Politics, Delhi: Universal 2000.
- J.C.Johri, Indian government and Politics, viol land II, Delhi : Vishal,1998 & 1999.
- A.P. Avasthi, Indian Political System Agra : L.N.Agarwal, 2007.
- Subhash. C.Kashyap, Our Constitution. An Introduction, New Delhi: National Book Trust,2008.
- M.P.Singh and Rakesh Saxena, Indian Politics - Contemporary Issues and Concerns, New Delhi : Pretice Hall, 2008

Modes of Transaction :

- 4) Lecture method combined with discussion.
- 5) Use of audio - visual aids and internet resources.
- 6) Supervising Project, presentations by students for self-study.

Activities :

- 5) Discussion
- 6) Library Research
- 7) Projects
- 8) Assignments

Political science
Semester 4 : Paper no-9

Course Title: Local Government in India and Panchayati Raj-2
(3 Credits Course)

Unit – 1: Problems of Panchayati raj in India and Relationship between the government rural and urban bodies

Unit - 2 : Urban Local Self Government in India, Its Types, powers and Functions

1. Municipality (Nagar Seva Sadan)
2. Municipal Corporation (Mahanagar Seva Sadan)

Unit - 3: Problems of Panchayati Raj and Suggestions and Remedies to make it more effective

Unit – 4: Evaluation of the working of the Panchayati raj in Gujarat and India

Reference Books:

1. Local Self Government in India : M. P. Sharma
2. Politics in India – Rajni Kothari
3. Bharat Ma Sthanik Prashasan – P. C. Sharma
4. ભારતમાં પંચાયતી રાજ – બી. સી . શાહ
5. પંચાયતી રાજ અને વિકાસ – પ્રો. પી. એન. શેઠ
6. ગુજરાતમાં પંચાયતી રાજ –પીતાંબર પટેલ

Political science
Semester 4 Paper no-10

Course Title: Public Administration -2
(3 Credits Course)

Unit – 1(A) : Civil Services.

- a) Civil Services.
- b) Recruitment.
- c) Training.
- d) Neutralizing and political rights of civil servants.

Unit – 1 (B) : Budget

- a) Budget System.
- b) Formulation and execution treasury control and co-ordination.

Unit - 2 : Budget

- a) Budget and legislative process.
- b) Legislative committees and their role.

Unit -3 : Administrative leadership.

- a) Administrative leadership. Suppressions, Co-ordination - Morale.

Unit - 4 : Public Accountability and responsibility.

- a) Public Accountability and responsibility, Executive, Judicial, Legislative control, public Relations.

Reference Books :

1. L.D.White : Introduction to the study of public administrative
 2. W.F. Willinghly : Principles of Public administrative
 3. Nigam : Elements of public Administration
- રાજ્ય વહીવટના મૂળ તત્વો – પી. હસમુખ પંડ્યા
 - લોક પકાશન કે નયે ક્ષિતિજ – પી.ડી . શર્મા
 - જાહેર વહીવટ – જે.બી.શુક્લ – અતુલ પ્રકાશન કિ.રૂ. ૬૦ અમદાવાદ ૨૦૧૧
 - ભારત નુ વહીવટ તત્ત્વ – ગુજર ગ્રંથ નિર્માણ કિ. રૂ. ૪૫. અમદાવાદ
 - રાજ્ય વહીવટના મૂળતત્વો ગ્રંથ નિર્માણબોર્ડ – જે.બી.શુક્લ અમદાવાદ